

COVID-19 Outbreak Management Plan

Upwell Academy





Eastern Multi-Academy Trust
Empower - Motivate - Aspire - Transform

Approved by:	Haidee Norman	Date: 06.09.21
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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by EMAT, the local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the Academy
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Testing

If recommended, we will increase the use of home testing by staff.

If we reintroduce on-site asymptomatic testing:

- This will only be for staff, and to continue twice weekly on Sunday's and Wednesday's. If staff are using the test packs they must report the results to Mrs Frammingham. Staff might want to test daily if there has been a positive case in their bubble.

3. Face coverings

If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas. Also when dismissing children to parents/carers at the end of the day.

And/or:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

4. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in the Academy or arrangements for home working or learning.

5. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

6. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

6.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Any other pupils due to take external tests this academic year

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

6.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in the Academy, as outlined in our Remote Learning Policy which can be found on our website.

The Academy will continue to provide lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Parents are asked to collect these parcels from the academy. These can be taken out to cars. If unable to collect we will aim to deliver them where possible.

6.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most. We will review whether we have enough staff to run it and whether it can be done so safely.

We will communicate who will be eligible to attend once the restrictions are confirmed.

6.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

Duty DSL's will be identified on weekly staff bulletins.

Miss Radford will coordinate safeguarding for any children at home.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site. This will be communicated to all staff.